



Event Vendor Contract

Name of the Event: Grace Lutheran Christian School 47th Annual Spring Auction & Pop-Up

Date of Event: May 20, 2023 – Event Hours 5:00pm to 8:00pm

(Vendors can begin to setup at 12:00pm, Break down is 8:00pm)

Cost: \$50.00 per booth (Booth size is 10' x 10') for for-profit business; \$30.00 per booth with a raffle item donation worth \$10 or more; \$30.00 per booth for non-profits and non-selling business; \$100.00 for food trucks

Vendor Information – Terms and Conditions

Vendors must provide their own equipment: Canopies, Tables, Chairs, Garbage Cans, etc.

No electricity or running water is available.

All fees are non-refundable.

Vendors are responsible for leaving the area in the same condition as they found it.

Only one multi-level marketing company (e.g., Scentsy, Avon, etc.) of the same name will be accepted on a first-come first-served basis.

Grace Lutheran Christian School and Church will not be held responsible for any liability, lost, stolen, damaged merchandise or any injury incurred during the Spring Auction and Pop-Up.

Registration – Vendor Contract must be submitted by May 12, 2023

Company Name: _____

Contact Person: _____

Address: _____

Phone#: _____

Email: _____

Description of items to be sold: _____

Total Booths Requested: _____

Total Amount Submitted: _____

Signature of Vendor: _____ **Date:** _____

****By signing the above agreement, you the Vendor accept and acknowledge all of the above Terms and Conditions.****

Payment Information:

Make Checks or Money Orders Payable to: Grace Lutheran Christian School PTL

Mail Checks to: Grace Lutheran School PTL 856 W Newgrove St. Lancaster, CA 93534

Event Contacts: Kim Smith, Phone #: 661-948-1018, Email: School@GraceLancaster.org